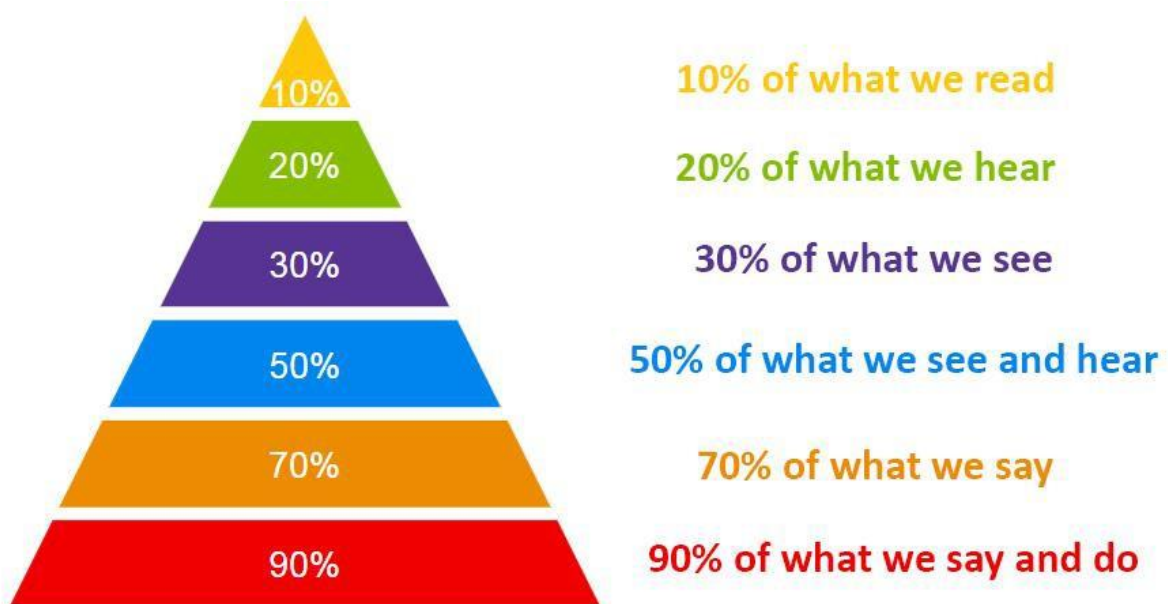


Section Four: Enhancing Your Learning

Preceptorship is intended to provide a learning opportunity over an extended period of time. A great deal of growth will occur during these twelve weeks. As the experience progresses, you will continue to develop increased independence and deepen your learning (Kim et al., 2014).

After 2 weeks we tend to remember:



Source: Edgar Dale (1969)

Tips:**Planning**

Work with your preceptor to set a realistic plan for learning. Success and achievement help to create confidence.

Knowledge

Strengthen associations between ideas to enhance your ability to transfer knowledge or skill from a known situation to a new one. New learning is based on previous knowledge and experience.

Repetition

Although you are keen to try new skills, it is important not to lose sight of the learning that can occur through repetition. For example, you may have provided care for a client with TPN and are comfortable with the skill itself. However, additional opportunities to repeat the same skill will enhance your understanding of the diversity of client responses, improving your practice and deepening your knowledge of TPN therapy.

Patience

Patience is key for both you and your preceptor. Learning the complexities of nursing practice takes time and effort.

Acronyms

Acronyms and area specific terms and language are part of any work environment. Please remember to write these down and ask when you hear terminology or something referenced that is not familiar. Preceptors expect that you will.

Communication

Communicate, communicate, communicate! Strong communication between yourself and your preceptor will be one of the most significant contributors to the clinical experience, connecting feedback, assessment, and learning (Kim et al., 2014; Kristofferzon, Martensson, Mamhidir & Lofmark, 2012).

Reflection

On days that don't go as planned, ask for the time and space to share your questions and reflections with your preceptor. Try not to leave the shift feeling anxious.

Clinical Reasoning

You have been developing the skill of clinical reasoning throughout the nursing program. The preceptorship experience provides an opportunity to deepen this skill through observing your preceptor role model this, and by gradually taking on the responsibility for making decisions (CNA, 2014; Gaberson et al., 2015; Kim et al., 2014). The preceptor plays an important role in developing this skill. Preceptors should share their clinical reasoning with you, primarily by talking out loud and sharing how they integrate and apply clinical reasoning to their practice. Please feel free to ask how they came to know something or how they made a decision if they have not shared their thinking with you. It is great to ask “what if” questions and explore possible clinical scenarios together.

Managing the Assignment

By the completion of the twelve week preceptorship experience, you should be able to manage an average assignment in your area of practice. Focus on the following areas to develop competence and independence throughout the experience.

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Organization

Strong organizational skills will help you cope with the many unexpected situations and competing responsibilities inherent in daily practice. Ask your preceptor to help you to develop an organized approach to client care assignments and to formulate a daily routine and plan. Observe other nurses’ methods of organization as potential alternative strategies, in addition to preferences and practices of your preceptor.

Prioritization

Managing responsibility and care for multiple clients is one of the most challenging things you will learn. In previous clinical practice, you have been assigned clients or populations by your instructors; the new level of responsibility associated with a full workload will be something you will become more comfortable with as the course progresses. As such, you may instinctively want to address issues in the order in which they arise, rather than prioritizing them. Talking with your preceptor about how they/you can decide what to do first and why, is v e r y important in learning how to set priorities. Ask for the rationale for clinical decisions your preceptor makes when managing your assignment, including potential implications to alternative courses of action.

Working as a Team

You cannot do everything alone. Working as part of a team and seeking assistance when needed, is something the preceptor should discuss and role model. Ask questions about how to work with other health care team members and the expectations around this collaboration.

Understanding the roles and contributions of other health care team members, working together,

and sharing workload is a skill essential to managing the demands of most assignments. In clinical courses completed during the nursing program, you may not have had consistent opportunities to develop this skill. Preceptors can assist you to work together with the entire health care team in order to coordinate and assign care - ensuring a safe and professional practice environment (NANB, 2015).

Confidence Building

You will become more confident over time as skills are successfully performed and appropriate clinical decisions are made. Ask for feedback so that you can understand what was done well and how to adapt for next time. Reflecting on this will give you confidence in future decision making. Celebrate your successes and recognize that guidance and constructive feedback is a must for you to accomplish your goals!

Guided Independence

Knowing when the preceptor needs to intervene is one of the most challenging aspects of the role. It is important for you to have the opportunity to provide care when you have the skill and the knowledge to be able to do so safely. Your preceptor should coach you through decision making processes by stimulating your critical thinking and encouraging the development of independent problem solving skills.

A preceptor must intervene if safety concerns arise.

Support during Times of Challenge

It is inevitable that during a twelve week learning experience, there will be some challenging times. You may find that you are struggling in more than one area. This section will include suggestions for those expected bumps in the road, as well as guidance if the preceptor has concerns about client safety or your ability to meet course outcomes.

Communication

Keep the lines of communication open with your preceptor. Because everyone reacts to and processes stressful situations differently, communication can be challenging at times. Open communication is the single most important thing in mitigating potential problems and resolving issues.

Verbally reflecting on your progress and areas for improvement will help you to develop insight into your own practice and will foster your learning.

In the case of an incident or “near miss”, it is important to debrief with your preceptor following the situation. It is also important to complete the *error and near miss reflective review exercise*, so you can clearly understand the factors that lead to the situation and the potential consequences that were avoided

The Role of the Faculty Liaison

The faculty liaison is available to support you and your preceptor at any point during the preceptorship experience. Their role is to be a resource and to provide guidance. The faculty liaison is familiar with both your learning goals as well as the course outcomes and can help guide the learning experience.

The faculty liaison will be in contact with you and your preceptor on a regular basis. However, you and your preceptor are encouraged to contact the faculty liaison at any time with questions or concerns.

Assessment

Assessment of learning is an active process, involving ongoing dialogue between you, your preceptor and your UNB appointed faculty liaison. It reinforces strengths and identifies challenges as you strive to improve and develop your nursing care and move toward independent practice (Gaberson et al., 2015).

Communication

- Preceptor, student and faculty liaison

Laying the foundation

- Discuss your letter of introduction and professional learning goals with your preceptor
- Review the five program abilities and course outcomes with your preceptor
- Review the CASA document with your preceptor
- Collaborate with your preceptor to plan daily communication strategies

Ongoing Feedback

- Try to be objective when receiving feedback
- Ask for specific examples
- Dedicate time daily to share your insights into the day and receive feedback from your preceptor

CASA Document

- Two assessment points - Weeks 5 and 12
- Dates for assessment meetings
- Comments should include specific examples related to the course outcomes
- Comments and feedback on the CASA should not be a surprise, ongoing feedback and open communication throughout each shift is important
- Areas for further development

The Assessment Tool: CASA

The assessment tool utilized in preceptorship is similar to what you would have used for clinical assessment throughout the program; the Collaborative Assessment of Student Abilities (CASA). The CASA is not intended to replace formative ongoing verbal feedback, which is an integral part of learning within the preceptorship experience. It is a formal and summative assessment document which considers nursing care that has been provided, and your progress towards meeting course outcomes.

The CASA will be completed at two assessment points during the course, approximately weeks 5 (midway assessment), and 12 (final assessment). The CASA includes your self-assessment of learning and progress as well as preceptor feedback on progress toward course outcomes.

Completing the CASA

The preceptor, student and faculty liaison should collaborate to determine the dates for each assessment point. At each assessment point, this process will be followed:

- The student will complete the CASA and share it with the preceptor.
- The preceptor will review the student's self-assessment and comments.
- The preceptor will enter their assessment information where indicated on the CASA.
- The preceptor and student will arrange a time to meet to discuss the completed CASA.
- Both the student and preceptor will sign and date the document during this meeting.
- The student will submit their CASA to their faculty liaison as per the arrangements you have made.
- The faculty liaison will provide feedback about your progress via the faculty liaison log, and verbally with the preceptor, as required.

You must receive "Outcome Met" for all outcomes on the final CASA in order to receive credit for this course. As preceptorship is a university course, responsibility for determining whether you will receive credit or no credit for this course rests with the faculty liaison in consultation with the Instructor of Record for this course.

Assessment Meetings

Assessment meetings differ from the ongoing daily feedback discussions. These are formal discussions held at designated assessment points during the experience. Dates and times for these meetings will be scheduled collaboratively between the faculty liaison, yourself and your preceptor. After you have had an opportunity to review the CASA that has been completed by your preceptor, you will ensure that the faculty liaison receives a copy either in person or electronically. These assessment meetings will provide an opportunity for in-depth discussion of your developing practice and your progress toward achieving the learning outcomes. Additionally, learning outcomes that require further development should be discussed and strategies for improvement identified.